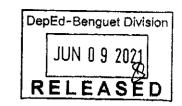


# Department of Education

Cordillera Administrative Region Schools Division of Benguet



June 8, 2021

#### **DIVISION MEMORANDUM**

No. 206,s.2021

TO:

**Public Schools District Supervisor** 

Elementary and Secondary School Heads

Mobile and School Bookkeepers of Non-Implementing Units

All concern personnel

#### **FIRST KUMUSTAHAN SA FINANCE**

- The Division Office will be conducting the First Kumustahan sa Finance to all designated Schools, Mobile and District Bookkeepers in three batches on June 17, 18 (non IU's) and June 24, 2021 (IU's) (8:00 AM to 5:00 PM) at Adivay Hall, Schools Division of Benguet, Wangal, La Trinidad, Benguet.
- 2. The kumustahan aims to accomplish the following:
  - a. Reconciliation of MOOE Balances (non-IUs)
  - b. Preparation of 2021-Midyear Reports (IUs)
  - c. Updates on Fidelity Bond and Tax
  - d. Discussion of common COA Audit Observations
  - e. and other concerns
- Participants are as follows:

		Number of Participants
Schools Division Superintendent		1
Assistant Schools Division Superintendent		1
Accountant, Budget Officer		2
AO II, Administrative Assistant III, and Administrative Assistant II		3
Batch I: June 17, 2021		
Kabayan (5 pax)	Sablan (3 pax)	



Address: Wangal, La Trinidad, Benguet Telephone Number: (074) 422-6570 Email: benguet@deped.gov.ph Facebook Page: DepEd Tayo Benguet







### Republic of the Philippines

## Department of Education

Cordillera Administrative Region Schools Division of Benguet

Bokod (4pax)	od (4pax) Tuba (6 pax)		38
Kibungan (4 pax	) Tu	blay (4 pax)	
La Trinidad (7 pax) Atok (3 pax)			
District Bookkee	per (2 pax)		
Batch 2: June 18, 202	1		
Buguias (5 pax)	Bakı	un (5 pax)	
Itogon I & II (9	oax) Kapa	ingan (5 pax)	41
Mankayan (12	oax)		
District Book	ceper (2 pax)		
Batch 3: June 24, 202	1		
Atok NHS	Tublay School of Hon	ne Industries (TSHI	
Buguias NHS	Gov.Bado Dangwa Agro Industries (GBDAIS		
Kamora NHS	Bokod NHS		
Lepanto NHS	Loo NHS		28
Mankayan NHS	La Trinidad NHS		20
Benguet NHS	Kibungan NHS		
Tuba NHS	Alejo M. Pacalso Memorial NHS		
TOTAL			113

- 4. Participants are required to bring the Hard Copy of their Updated Subsidiary Ledgers for non-Independent Units (non-IUs), eFRS and BMS for Independent Units (IUs)
- Expenses for meals (Lunch and Snacks) shall be shouldered by the Division
  Office while travelling expenses shall be charged against local funds subject to
  the usual budgeting, accounting and auditing rules and regulations.
- 6. Immediate dissemination of this memorandum to all concerned is enjoined.

GLORIA B. BUYA-AO Schools Division Superintendent

Encl.: As stated

DIVISION/SECTION/initials



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